

**FORMAT FOR PRICE - BID**

Sl.No	Description	Qty	Unit	HSN CODE	Basic Unit Price	GST on basic unit price		P&F chgs. (if any per Unit)in %	P&F chgs. Amount in Rs. Per Unit	GST on P&F		Freight charges per Unit (if any)	GST on freight		Other Charges, if any per unit (Rs.)	GST on other charges		Total landed Cost Per unit in (Rs.)		
					(in Rs.)	(in %)	(in Rs.)	(In Rs.)	(in %)	(in Rs.)	(in %)	(in Rs.)	(in Rs.)	(in %)	(in Rs.)	(in %)	(in Rs.)	(in fig)	(in words)	
1	CL Applications (Each book 100 Pages)	170	Nos																	
2	EL Applications (Each book 100 Pages)	150	Nos																	
3	Joining Applications (Each book 100 Pages)	150	Nos																	
4	Leave Encashment (Each book 100 Pages)	30	Nos																	
5	Festival Advance (Each book 100 Pages)	30	Nos																	
6	Conveyance Allowances (Each book 100 Pages)	150	Nos																	

**Note: Bidders should quote their Basic price/ Unit only in the above given format. Offers received for another unit shall not be considered and will be rejected.**