

यूरेनियम कॉर्पोरेशन ऑफ इंडिया लिमिटेड
(भारत सरकार का संस्थान)
परमाणु ऊर्जा विभाग
CIN: U 12000 JH 1967 GOI 000806

कोटेशन सं.: युसिल/तुरामडीह खान/२०२५-०५

दिनांक : - २४/०५/२०२५

अति अल्पकालीन कोटेशन आमंत्रण सूचना

निम्नलिखित कार्य के लिये सीलबंद कोटेशन आमंत्रित किये जाते हैं:

१	कार्य का नाम	Supply of Switch Board Attendant cum DG operator for Turamdih Main Receiving Station (33/6.6 kV)
२	अग्रधन की राशि	Nil
३	निविदा की राशि	Rs. 329939/- (Inclusive of GST)
४	परिमाण विपत्र का मूल्य	Nil
५	कार्य की अवधि	3 (Three) months
६	कोटेशन डाउनलोड करने की प्रारंभ तिथि	24/05/2025
७	कोटेशन डाउनलोड करने की अंतिम तिथि और समय	30/05/2025 up to 12:00 Noon
८	कोटेशन जमा करने की प्रारंभ तिथि और समय	24/05/2025 12:00 Noon
९	कोटेशन जमा करने की अंतिम तिथि और समय	30/05/2025 up to 12:00 Noon
१०	कोटेशन खोलने की तिथि और समय	30/05/2025 at 3.30 PM

विस्तृत जानकारी के लिये कोटेशन दस्तावेज वेबसाइट <https://ucil.gov.in> में देखा जा सकता है

कृते
यूरेनियम कॉर्पोरेशन ऑफ इंडिया लिमिटेड

ह/-
अधीक्षक (विद्युत)
तुरामडीह खान

URANIUM CORPORATION OF INDIA LIMITED
(A Government of India Enterprise)
Department of Atomic Energy
CIN: U 12000 JH 1967 GOI 000806

INSTRUCTIONS TO BIDDERS (ITB)

1. **Submission of Bids by Bidders:** - The bidders will submit their quotations offline. No conditional bid shall be allowed/ accepted. The financial bid should be sealed by the tenderer in covers duly marking these as 'QUOTATION' and marked with the address of Manager, Personnel, Turamdih Mine and the tender reference number “युसिल/तुरामडीह खान/२०२५-०५ दिनांक : - २४/०५/२०२५” on the envelopes. The quotation shall be submitted by the bidder well before the deadline (original or extended as the case may be) for submission.
2. The bidder must submit his bid strictly according to the price schedule format attached along with tender document.
3. Method of evaluation of L-1. L-1 will be considered in totality on the basis of net landed cost to the company (UCIL). In other words including all taxes, duties, levies, cess, packing & forwarding, insurance, transportation, etc. shall be considered for determination of net landed cost. If a firm quotes overall bid with Nil consideration other than reimbursable amount if any, the same shall be considered as null and void.
4. Tenders (including all received by post/ courier and personal delivery) shall be deposited in a locked tender box kept at the office of Shri Sanjeev Ranjan Manager (Personnel) Turamdih Mine/ Shri H.N. Rajak A.A.O. (Admin) Turamdih. In cases when it is unavoidable to submit the tenders by hand due to the bulky size of the tender documents the above officers shall receive the tender by hand as per the time schedule as mentioned therein.
5. All tenders received within the prescribed time will be opened by the officers appointed for this task at the time stated in the tender notice. In cases where date of opening becomes a declared holiday, due date of tender opening shall be next working day.
6. The tender opening date may be extended sufficiently in advance in case of change in specification /scope of work or on request of the prospective bidder with an intent to increase the response. Once the due date and time is over, date/time extension shall not be allowed irrespective of number of offers/bids received. Late tenders (tenders received after due date, time & place) shall not be considered under any circumstances. In such cases tenders shall be processed based on the available response. Once the price bid is opened the tender shall be decided on merits.
7. In case any unsigned offer is received, written confirmation from the bidder for ascertaining genuineness of such bid shall be taken without any change in price or commercial terms. In case of refusal/no response within a specified time to sign the bid, UCIL reserves the right to forfeit the EMD, if any and/or reject the tender.
8. Even if no authorized representative of bidder is present during the time of opening of tender, the tender can be opened as per the specified date and time following normal procedures.

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SPECIAL CONDITIONS OF CONTRACT (SCC)

1. **Period of the contract:** The period of contract shall be for 3 (Three) months. The zero date shall be reckoned from 15 days after the date of issue of work order or from the date of handing over the site whichever is earlier.
2. **Payment Terms:** Monthly Running Account Bills and one final bill will be allowed.
3. **Working Hours:** - In shifts the timing of which is as follows:-
 - i. **“A” Shift:** - 06:00 A.M. to 02:00 P.M.
 - ii. **“B” Shift:** - 02:00 P.M. to 10:00 P.M.
 - iii. **“C” Shift:** - 10:00 P.M. to 06:00 A.M.
 - iv. **“G” Shift:** - 07:00 A.M. to 12:00 Noon and 02:00 P.M. to 05:00 P.M.
4. **Quantity Variation :-** +10%
5. **Mode of Measurement:** - The measurement shall be done based on actual man days supplied by the Service Provider.
6. Contractor has to make online payment **strictly as per the minimum wages act** to his employees before 6th of every month irrespective of clearance of bill from UCIL. Proof of making payment has to be produced along with the monthly bills submitted by the contractor. The contractor shall follow the payment of minimum wages as notified by the Labour Commissioner office Chaibasa as per their latest circular for Uranium Mines. As on date the prevailing rate of minimum wages are:-
 - i. **Skilled :** - Rs. 805/-
7. Bonus, PF, ESI shall be paid/ provided by the contractor to their employees as per rule at his own cost.
8. Copy of PF challan shall be submitted by the Contractor to the office of Manager (Personnel), Turamdih before 10th of every month.
9. The contract shall be short closed with all penal actions including black listing the contractor who fail to pay the minimum wages and Provident Fund to their workers within the scheduled date.
10. **Procedure for Engaging Persons as per this Tender**
 - i. The names and other particulars of all the persons employed as per this tender will have to be entered in the A-Register of the mine before they are deployed in any job. For entering their names in to the A-Registers, the following documents will be required.
 1. Proof of Date of Birth.
 2. Copy of Aadhar Card.
 3. 2 nos. of photographs
 4. Copy of Bank Account Pass Book
 - ii. All persons to be employed by the contractor **will have to undergo Initial Medical Examination** (unless such person has already undergone within the preceding five years, a medical examination under Mines rules 1955 while in employment at another mine) and in case found to be medically fit will be considered for engagement. The medical test shall be carried out at UCIL Hospital by a Medical Officer appointed for the Mine. The tests are carried on specified days of the week. If the no. of candidates for any particular day is more than that allowed, the work may be started provided the B.P. of the parson to be employed is within limits. However, the medical examination has to be conducted at next possible day. Where, as a result of an initial medical examination made has been declared unfit for employment in mines or in a particular category of mines or in any specified operations in mine, he shall not be employed or continue to employed in mine or in the category of mines or

on the operations specified, after the expiry of thirty days from the date of his medical examination. Full cost of medical examination under this clause, shall be borne by U.C.I.L.

- iii. **All the persons** who are required to be imparted vocational training under the Mines Vocational Rules, 1966 will have to be imparted vocational training at the Group VTC, Narwapahar **before engaging them in the actual operations.**
- iv. The Commandant, C.I.S.F. **will issue photo identity cards** to each person and this has to be shown to the security agencies at the Mines Gate whenever he is required to enter the mines premises. For issuing the gate pass the contractor has to submit following documents:-
 - 1. Police Verification of the persons to be employed.
 - 2. 3 nos. of photographs
 - 3. Copy of identification

11. **Penalty clause**

- i. **For failure to start DG promptly:** - If the M.R.S. operator fails to start the D.G. and supply load to the emergency feeders within 5 minutes of failure of Main 33 kV Grid power and there is reported problem in Turamdih Mill and Turamdih Mines, **a flat deduction of Rs. 3500/- per such instance** will be deducted from the monthly bill of the contractor. The operator should check the health of the DG carefully and report any problem beforehand to the Engineer-in-Charge.
- ii. **For non-deployment of manpower:** The service provider has to deploy one man-power in each of the three shifts throughout the year. Penalty for non-deployment of manpower in any shift will attract penalty @ Rs. 50/- per occasion. Also, due to the clause of on-spot relieving, if the previous electrician is forced to do overtime duty, payment of such overtime duty shall also have to be borne by the service provider.

Note: - At least one electrician has to be deputed per shift (However during VTC & on job training as mentioned in technical specification of this tender document, the operators shall present in A/G Shifts). The electricians will have to do on the spot relieving i.e. until and unless the electrician of next shift comes on the spot, the previous shift electrician will not leave the site.

- 12. **Payment for overtime:** - If any case of overtime occurs due to non availability of electricians in any shift, such overtime expenses shall have to be borne by the service provider.
- 13. Safety appliances such as safety shoes, helmet, hand gloves, mask shall be provided by the UCIL to the contract employees on free of cost basis.
- 14. Tools & tackles shall be provided by the UCIL to the contract employees. On expiry of the contract these tools shall be handed over to U.C.I.L.
- 15. Since the work involves duty on all the seven days throughout the year, the service provider has to depute its employees even on National Holidays and Paid Holidays. The contractor employees who work on these days shall have to be paid over time for such days of work. The service provider shall be reimbursed the amount paid against work on National Holidays and Public Holidays.
- 16. The service provider has to provide leaves as earned by the contract labours. If the labor doesn't take leave, they shall be paid wages against these un-availed leaves. The service provider shall be reimbursed this amount on producing the proof.
- 17. **Recruitment of local candidates**
 - i. The service provider shall fill up seventy-five percent of the total existing vacancies by local candidates.
 - ii. During the process of employment of Local Candidates priority will be given to the representation of the displaced due to the establishment of U.C.I.L. and after that to the Local Candidates of East Singhbhum.
 - iii. Provided that no local candidate shall be eligible to avail the benefits under the Jharkhand State Employment of Local Candidates in Private Sector Act, 2021 (Act No.-14 of 2021), unless he/she registers himself/herself on the designated portal. Local Candidates may register

on the designated Portal through any of the two ways given in The Jharkhand State Employment of Local Candidate in Private Sector Rules, 2022.

18. Documents to be submitted for execution of agreement:- The contractor has to submit the following documents in hard copy to the office of the E.I.C. after award of Contract for execution of agreement with U.C.I.L.:-

- i. Security Money in the form as given in General Conditions of Contract Clause No. 9 of UCIL.
- ii. Two nos. of Rs. 20/- non judicial stamp paper
- iii. Dummy paper – Total 6 nos.
- iv. Two copies of Uploaded tender document duly signed and stamped on each page
- v. Copy of ESIC/ Insurance (whichever is applicable as per Tender Doc.)

19. Procedure for Submission of Bills

- i. The service provider will send its authorised representative with stamp and authorisation letter to sign on the joint Measurement Book and provide 5 sets of the following documents (signed and stamped by the authorized representative) for releasing the R.A. bills:-
 1. Invoice copy clearly mentioning the SAC Code, UCIL GST No. 20AAACU2207N1ZO, Service Provider's GST No.
 2. The copy of GST Return filed by the service provider for previously passed R.A. bill.
 3. Muster Roll
 4. Wage Register Copy
 5. PF Submission Proof
 6. ESIC/Insurance submission proof
 7. Bank online statement for payment (including minimum wage, Bonus) confirmation
- ii. The service provider will send its authorised representative with stamp and authorisation letter to sign on the joint Measurement Book and provide 5 sets of the following documents (signed and stamped by the authorized representative) for releasing the final. bill:-
 1. Invoice copy clearly mentioning the SAC Code, UCIL GST No. 20AAACU2207N1ZO, Service Provider's GST No.
 2. The copy of GST Return filed by the service provider for previously passed R.A. bill.
 3. Muster Roll
 4. Wage Register Copy
 5. PF Submission Proof
 6. ESIC/Insurance submission proof
 7. Bank online statement for payment (including minimum wage, Bonus) confirmation
 8. No-Demand Certificate in U.C.I.L. format
 9. Estate Clearance Certificate from Personnel Section, Turamdih
- iii. The service provider will provide 4 sets of the following documents (signed and stamped by the authorized representative) for releasing the security deposit after completion of the defect liability period:-
 1. A request letter in its letterhead addressed to the E.I.C. for releasing the S.D. amount
 2. The copy of GST Return filed by the service provider for already passed final bill.

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TECHNICAL SPECIFICATIONS

SCOPE OF WORK

UCIL Turamdih Main Receiving Station is a 33 kV/ 6.6 kV Station which receives power at 33 kV from JUSNL Substation at Jaduguda. For meeting the emergency loads of Turamdih Mill, Turamdih Mine and Banduhurang Mine during grid power failure three nos. of 6.6 kV DG Sets are installed two of which are operated in synchronization. The DG operation and synchronization has to be done promptly.

UCIL is interested to invite Tender for Supply of Switch Board Attendant cum DG operator for Turamdih Main Receiving Station (33/6.6 kV). These operators would be required daily in three shifts (One operator in each shift). The working at M.R.S. is 24 hrs seven days a week including public holidays, national holidays. The party should have pool of skilled manpower category. Since the working at MRS is 24 hrs seven days a week so, the service provider should employ sufficient manpower to maintain three shifts on daily basis following all applicable labour laws. Persons deputed in shifts should have following minimum qualifications:-

1. Minimum ITI in Electrical / Electronics discipline **and**
2. Minimum 3 to 7 years of experience as operator of a substation with minimum working voltage of 6.6 kV/operation/ maintenance of DG Sets.

The electricians will be imparted maximum of one week (6 mandays per electrician) on job training about single line diagram of Main Receiving Station, Procedure to be followed for DG Starting and synchronization, shutdown permits and shutdown protocols. After the training they should be capable to take-up the job assigned to them without need of any sort of further training.

JOB REQUIREMENT

As mentioned above, various types of electrical equipments like 33 kV HT Switchgear Panels, Power Transformers (2 X 7.5 MVA), 6.6 kV HT Switchgear Panels, 6.6 kV HT D.G. Sets (3 X 1000 kVA), 1250 kVA Auxiliary Transformer, HT Capacitor Bank, LT Switchgear Panels, Lighting Transformers, Lighting Fixtures, etc. are to be operated in Main Receiving Station.

Tenderer has to supply manpower to take readings of HT Panels, Generate daily reports as per requirement of Engineer in- Charge, Start DG Sets without delay and synchronization and supplying load to the emergency feeders, provide shutdown of different feeders as per requirement, or any other job as per direction of Engineer-in-Charge or his representative.

The electricians are supposed to be deployed one in each shift. They shall have to do on the spot relieving. i.e. till the time next shift electrician arrives in the M.R.S. the previous shift electrician shall not leave the workplace.

PRICE FORMAT

निविदा आमंत्रित करने वाले अधिकारी का पदनाम:-		अधीक्षक) विद्युत(, तुरामडीह खान				
कार्य का नाम		Supply of Switch Board Attendant cum DG operator for Turamdih Main Receiving Station (33/6.6 kV)				
कोटेशन संख्या		युसिल/तुरामडीह खान/२०२५-०५ दिनांक - : २४/०५/२०२५				
निविदादाता के फर्म का नाम						
Schedule of Quantities						
क्रम संख्या	सामग्री का विवरण	माप	इकाई	मूल दर रुपये में) अंकों में(जी .एस .टी. सहित	मूल दर रुपये में) शब्दों में (जी .एस .टी .सहित	कुल राशि) जी . एस .टी . सहित (अंकों में
१	Supply of Skilled Electrician to work as Switch Board Attendant cum DG operator for Turamdih Main Receiving Station (33/6.6 kV)	270	Mandays			
कुल राशि अंकों में						
कुल राशि शब्दों में						

Note:- The rate should be filled inclusive of Minimum wage, P.F., Bonus, ESIC and contractor's profit.