

**Part I (Pre –Qualification Part)**  
**NIT (SpecificTERMS & CONDITIONS)**

- 1) Bidders who are interested in supply are required to submit their offer in TWO PART (**Pre –Qualification ,Technocommercial and Price part**) through <https://etenders.gov.in/eprocure/app> subject to meeting pre qualification criteria and terms & condition of our tender. Bidders who are not meeting the pre-qualification criteria and not confirming all tender terms & condition, their offer will be rejected and their price part shall not be opened. Offer submitted in single part will out rightly be rejected.  
**NOTE:** Bidders should quote through <https://etenders.gov.in/eprocure/app> **Please do not send the offer in Hard copy.**
- 2) **Pre –Qualification Criteria(PQC):(As per Annexure-3).**  
(Bidder must submit all the required information as per tender and scan copy of all the required documents in support of PQC ,Tender as well as EMD failing which their offer will liable to be rejected.)
- 3) **TENDER FEE:** Parties who are interested to participate in the tender may do so by depositing **Rs.500/-** as tender fee deposited in SBI (any branch) through SBI challan as per format available to UCIL website: [www.uraniumcorp.in](http://www.uraniumcorp.in) **OR** by demand draft (DD) drawn on State Bank of India, Jaduguda Branch ( Code no. 0227) drawn in favour of URANIUM CORPORATION OF INDIA LTD. Documentary evidence regarding tender document fee submitted through SBI challan/ Demand Draft (DD) i.e. scan copy of the same must be uploaded along with Part-I. Subsequently hard copy of challan/DD should be reached us on or before due date and time in a sealed envelope super scribing “TENDER FEES” tender ref. no & due date without which the offer shall be rejected. Exemption to tender fee will be allowed to company / units registered with MSE /SSI/ NSIC / Director of Industries of State, Cottage Industries approved by the State Authority subject to submission of scan copy of valid documentary evidence. Apart from this Exemption of tender fees will also be applicable as per government guidelines in vogue. Bidders who are not exempted for submission of tender fees ,has to upload scanned copy of tender fees document along with offer and hard copy of the same should be reached us on or before due date and time of tender to the following address :  
**Dy. General Manager (Purchase), Purchase Dept, Uranium Corporation of India Limited, Po: Jaduguda Mines, East Singhbhum, Jharkhand – 832102.**
- 4) **EARNEST MONEY DEPOSIT:**  
Offers should be accompanied by an Earnest Money Deposit of Rs. 45,000/- (Rupees Forty five Thousand only) failing which the offer shall be rejected. E.M.D. shall be by way of a demand draft /Banker Cheque drawn on State Bank of India, Jaduguda Branch (code No. 0227) drawn in favour of URANIUM CORPORATION OF INDIA LTD. E.M.D. shall not bear any interest.EMD may also be submitted in the Form of Bank Guarantee as per enclosed format. The offers received from tenderers without EMD shall be summarily rejected except where exemption is provided in the tender.  
  
MSE/NSIC/Small Scale Industries (SSI) with current valid registration with state or central govt. shall be exempted from payment of EMD (after ensuring that the registration in case of SSI) pertains to the class of items/stores/works for which the tender is floated. Bidder seeking for EMD exemption shall submit relevant valid documents as per Government guideline for Exemption of EMD. Apart from this Exemption of tender fees will also be applicable as per government guidelines in vogue. Bidders who are not exempted for submission of **EMD & tender fees** ,has to upload scanned copy of **EMD &tender** fees document along with offer and hard copy of the same should be reached us on or before due date and time of tender to the following address :  
  
**Dy.General Manager ( Purchase), Purchase Dept, Uranium Corporation of India Limited, Po: Jaduguda Mines, East Singhbhum, Jharkhand – 832102.**  
  
EMD is liable to be forfeited if:
  - a) The tenderer changes the terms and conditions or prices or withdraw his quotation subsequent to the date of opening.
  - b) The tenderer fails to accept the order when placed or fails to commence supplies/works after accepting the order.
  - c) In case bidder submits false/fabricated documents.
  - d) In case bidder fails to submit security deposit within 30 days of receipt of work/purchase order.
- 5) Bidders shall submit one line confirmation as **Tender acceptance letter** in their letter head duly signed with indication of Tender /Enquiry number and date as following :  
**”Specification and AllTender/Enquiry terms & conditions have been agreed by us in totality”.**Offer received without Tender acceptance letter is liable to be rejected and price part shall not be opened.
- 6) Bidders who are not registered with UCIL for RTGS payment .They should provide Bank details, Scan copy of Pan Card and GSTIN number (if applicable)& copy of cancelled cheque leaf along with Pre qualification Part.

ANJANA MAHANTY)  
Asst. Purchase Officer

**Part I (Technocommercial Part)**  
**NIT (Specific TERMS & CONDITIONS)**

1) **SCOPE OF TENDER :**

Rate contract will cover supply of HP make Toner/Plotter/Inkjet Cartridge of M/s. Hewlett Packard India Sales Pvt. Ltd. as per details given in the Price format (BOQ) on MVC price list plus discount offered throughout the year on as and when required basis. The items to be supplied shall be communicated by "supply request" once the rate contract will be finalized.

- 2) **Ceiling Value of Rate Contract:** Ceiling Value of entire Rate contract will be within **Rs. 45,00,000/-** (Unit wise Ceiling value indicated in the Annexure-4). In the event of supply of materials against the rate contract, supplier will intimate the moment 80% of the total R/C value allocated to them is exhausted for necessary action at our end. Please note that any supply **beyond the unit wise** and total ceiling value allocated to them without any amendment shall be at supplier's own risk & cost.
- 3) **Supply Request:** The material will be supplied as per supply request of our demanding officer whose specimen signature and name will be indicated in the rate contract. Considering Packing, forwarding, freight and insurance components supply request value of each supply request should not be less than Rs 50,000/-
- 4) **FIRM PRICE:** Bidders quoted MVC price shall remain firm during entire tenure of contract i.e. one year with a spill over period of three months.
- 5) **PRICE:** Tenderers must submit their price as per our enclosed Price format (BOQ) .
- 6) In case of MRP price indicated in the price list or Tax i.e GST is inclusive in the MVC price given by HP (M/s. Hewlett Packard India Sales Pvt. Ltd.) then, after bifurcation of Tax part from MRP, discount offered in the Price format (BOQ) shall be applicable. Subsequent to this GST extra as applicable shall be paid on discounted price.
- 7) Bidder shall submit the MVC price list given by HP (M/s. Hewlett Packard India Sales Pvt. Ltd.) in the part-I for all types of Toner/Plotter/Inkjet Cartridge of M/s. Hewlett Packard India Sales Pvt. Ltd. Final discount shall be indicated on MVC price of HP in the part-II BOQ only and such price will be considered for as per **Basis of Evaluation clause for** placement of contract.
- 8) **TENURE OF CONTRACT:** One Year from the date of contract plus spill over period of three months. Thereafter further extended on mutual consent.
- 9) **Basis of Evaluation :** Offer submitted by the bidder shall be in two part . Rate Contract will be awarded to the bidder who have quoted Highest Discount as well as lowest bidder (L1) as per our price format (BOQ) subject to qualify as per tender terms & condition. Bidder should quote their price both figures as well as in words. In case of any discrepancy in figure and words rate, then rate written in words will be final. In case of tie or any other inconclusive situation then UCIL's decision towards award of Rate contract will be final and binding upon participated bidder. Bidder should submit their offer as per our price format Part-II (BOQ) only, failing which offer will liable to be rejected even after opening of price bid. Bidder should quote their price for required brand only failing which offer will liable to be rejected even after opening of price bid.
- 10) **DISCOUNT:** As per price format discount will be applicable on MVC price list of HP (M/s. Hewlett Packard India Sales Pvt. Ltd.) Subsequent to this GST extra as applicable shall be paid on discounted price.
- 11) **DEALERSHIP CERTIFICATE:** In case of Authorized Dealer/Distributor of required make/Brand given in the tender , Please submit scan copy of current valid dealership/ Distributorship certificate of principal of required make/brand of items indicated under Price Format(BOQ). Offer received from Authorized Dealer/Distributor without valid dealership/ Distributorship certificate will liable to be rejected.
- 12) Bidders whose name exists in our **dormant list (Adverse Remarks Register)** their offer will not be considered.
- 13) **Price term:** Bidders should submit their offer on F.O.R. destination duly unloading and insured basis for supply of materials at our Jaduguda/Narwapahar/Turamdih Stores. .No other price term is acceptable. All freight, insurance and unloading charges will be borne by the bidder.
- 14) **Validity:** Offer validity should be 180 days from the due date of tender.
- 15) **Payment term:** Bidder should quote payment term as "100% payment will be made within 30 days from the date of receipt & acceptance of material "

Date : 20/04/2026

- 16) **Quantity:** Quantity or stores indicated herein is approximate only and purchaser is not bound to order of full quantity and your offer should be valid for part quantity also.
- 17) **Sample:** Sample, if called for, shall be submitted free of all charges and the same may not be returned to the tenderer.
- 18) **Delivery Schedule:** As & when required basis within **20 days** from the date of receipt of supply request. Demanding officer will also send email of the scan copy of supply request to the supplier after numbering through store department. During the time of supply of material, supplier is required to submit said email copy as proof of receipt of supply request. Alternatively proof of receipt of hard copy of supply request will be submitted by the supplier at the time of supply of material.
- 19) **Freight and Insurance:** To be borne by the supplier.
- 20) Offers must be submitted positively within the due date. Tenders will not be accepted after 11.30 A.M on the due date of submission of offers.
- 21) **Taxes:** All taxes shall be claimed at actual prevailing at the time of dispatch. Documentary proof shall be submitted.
- 22) Bidder should submit their GSTIN number along with their offer as well as indicate HSN code and SAC code for their quoted materials and services respectively as the case may be.
- 23) Conditional offer will out rightly be rejected. Offer shall be submitted by the bidders online as per our price format (BOQ) only failing which offer is liable to be rejected.
- 24) **LIQUIDATED DAMAGE (LD):** Liquidated Damages (LD) shall be levied where reasons are attributable to supplier / contractors for delays in execution of purchase order / contract. LD shall be levied @ 0.5% per week or part thereof on the value of unfinished supply /work order for each week of delay subject to a maximum of 5% of the total value of contract (excluding Taxes and Duties)

**Note in case of one time supply:**

- (a) If Supplier fails to maintain delivery schedule as stipulated in the purchase order but supplied the materials within 10 weeks from the date of delivery schedule and the reason of delay attributable to supplier then payment will be released after deduction of Liquidated Damage (LD) without any order amendment regarding delivery schedule.
  - (b) In case of delay beyond 10 weeks from the date of delivery schedule stipulated in the purchase order and the reason of delay attributable to supplier then payment will be released after deduction of Liquidated Damage (LD) subsequent to issuance of order amendment regarding delivery schedule.
- 25) **SECURITY DEPOSIT(Performance Security):** Security deposit will be held by the Corporation until successful completion of the order/contract, and will bear no interest.
  - a) Security deposit (SD) shall be uniformly levied @ 3% of contract value towards satisfactory completion of the order.
  - b) SD should be submitted in the form of demand draft / bankerscheque / BG within 30 days of receipt of letter of acceptance or commencement of work at site whichever is earlier to materials department / IEC / OIC.
  - c) Security deposit may be recovered while releasing the first payment to the party in case the same is not deposited by the supplier.
  - d) Supplier/Contractor is also permitted to furnish BG in favour of Uranium Corporation of India Ltd. in the prescribed format towards security deposit.
  - e) Additional amount of SD due to enhancement in scope of work is also to be obtained.The SD & retention money shall stand forfeited in favour of UCIL, without any further notice to the contractor in the following circumstance:
  - a. In case of any failure whatsoever on the part of the contractor at any time during performance of his part of the contract including the extended periods of contract, where notice is given and time of rectification allowed.
  - b. If the contractor indulges at any time in any subletting / sub-contracting of any portion of the work without approval of UCIL.
- 26) **BANK GUARANTEES (B.Gs)**
  - a) Bank guarantees wherever stipulated should be as per our proforma& issued by an Indian Nationalised bank/ Scheduled Commercial bank.
  - b) They shall be valid for periods as under.
    - i) For Security Deposit: Till satisfactory completion of order. ii) **FOR EMD: Till award of contract.**
  - c) All bank guarantees shall provide for claim period of 6 months after the expiry date.
  - d) If the bank guarantees are furnished with validity periods less than as stipulated above or in the likelihood of the order not being executed within the stipulated delivery schedule, it will be your responsibility to arrange for extension of the validity of BGs as necessary and furnish the same well in advance of the expiry of the bank guarantee failing which we will be at liberty to invoke the bank guarantee.
- 27) **CANCELLATION OF ORDER:** It will be your endeavour to execute the purchase order to our satisfaction. In case of your failure to do so, the order is liable to be cancelled.
- 28) **FORCE MAJEURE:** Force majeure is an event beyond the control of supplier/contractor and not involving the suppliers/contractor's fault or negligence and which is not foreseeable. Such events may include, but are not restricted to acts of the purchaser/contractor either in its sovereign or contractual capacity, wars or revolution,

hostility, acts of public enemy, civil commotion, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts and freight embargoes or any other event which UCIL may deem fit to consider so. The decision about force majeure shall rest with UCIL which shall be final and binding. Force Majeure clause has to be compulsorily embedded in the order.

If there is delay in performance or other failures by the supplier/contractor to perform obligations under its contract due to event of a Force Majeure, the supplier/contractor shall not be held responsible for such delays/failures

If a Force Majeure situation arises, the supplier/contractor shall promptly notify the purchaser in writing of such conditions and the cause thereof within fifteen days of occurrence of such event. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as reasonable/practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

If the performance in whole or in part or any obligation under this contract is prevented or delayed by any reason of Force Majeure for a period of exceeding sixty days, UCIL may at its option terminate the contract without any financial repercussion on either side.

**29) DISPUTE RESOLUTION MECHANISM AND JURISDICTION:**

**i) CONCILIATION :**

Notwithstanding anything contained in this contract, any disputes or differences whatsoever, which are to be settled amicably between the parties with their authorized representatives, shall be resolved through conciliation.

**ii) MEDIATION :**

Any disputes or differences, which are not settled amicably through conciliation, then either of the parties, may approach for Mediation to settle under Mediation Act, 2023. The procedure is to be followed as prescribed in the Mediation Act, 2023 amended from time to time.

**iii) AMRCD**

Any disputes or differences between the parties are not settled amicably with conciliation and/or Mediation, then such disputes or differences shall be resolved through Administrative Mechanism for Resolution of CPSEs Disputes (AMRCD). Any disputes or differences relating to interpretation and application of the provisions of commercial contract(s) between Central Public Sector Enterprises (CPSEs)/Port Trusts, inter-se and also between CPSE(s) and Government Department(s) / Organization(s) shall be taken by either party for its resolution through AMRCD.

**iv) ARBITRATION :**

Any disputes or differences where clause no. iii is not applicable, the parties may go for arbitration as per the provisions of Arbitration & Conciliation Act, 1996 provided the disputes is restricted to less than Rs. 10 Cr. (Ten Crores). This amount is with reference to the **value of the dispute** and not the **value of the contract** which may be much higher. In all other cases, arbitration shall not be a method of dispute resolution arising out of this contract.

**v) JURISDICTION :**

If the matter is not resolved through above means, the dispute shall be resolved in civil court of law at Jharkhand only.

30) Preference will be given to parties as per Govt. guidelines in vogue.

**31) PRICE PREFERENCE FOR MICRO & SMALL INDUSTRIES:**

- a. In tender, participating Micro and Small Enterprises quoting price within price band of L1+15 percent shall also be allowed to supply a portion of requirement by bringing down their price to L1 price in a situation where L1 price is from someone other than a Micro and Small Enterprise and such Micro and Small Enterprise shall be allowed to supply at least 25 percent of total tendered value.
- b. In case of more than one such Micro and Small Enterprise, the supply shall be shared proportionately (to tendered quantity)

32) Exemption to MSEs and startup will be applicable as per Government Guidelines.

33) **MSE (SC/ST):** Supporting documents related to MSE (SC/ST) organization to be submitted along with techno commercial bid.

- 34) **NOTE:** The eligibility be decided strictly based on documents submitted at the time of receipt of tenders. No additional documents be allowed to be submitted after receipt of tenders but there is no bar to seek clarification or authentication of submitted documents. However in case of poor response, with a view to increase the competition, admission of additional documents to meet the PQC may be allowed subject to the condition that
- a) "Poor response" implies when less than three bids are found suitable on the basis of submitted eligible documents as per NIT.
  - b) The additional documents should not be issued subsequent to last date of receipt of tender as mentioned in the NIT.
  - c) The bidder submitting additional documents has submitted Bid Security Declaration and tender cost as prescribed in NIT.
- 35) In the event of supply please provide the GST registration details along with invoice and raise the invoice as per the provision of GST Act. Information required under GST are furnished below :-  
URANIUM CORPORATION OF INDIA LIMITED  
PO – Jaduguda Mines  
Distt. - East Singhbhum  
JHARKHAND – 832 102  
GST NO : 20AAACU2207N1ZO  
PAN : AAACU2207N
- 36) PUC Certificate from Pollution Control, if applicable, should be submitted along with supply of material.
- 37) Deviation of Order Quantity: Up to 10% variations in the execution of purchase order of the total order value for sanctioned order value is allowed without issue of amendment / revision in the purchase order.
- 38) Subsequent to bid opening, if it is found that bids submitted by related parties in which there seems to be collusion are liable to be rejected. Parties are considered to be related if one party has ability to control the other party or exercise significant influence over the other party in making financial and / or operating decision.
- 39) Bidder has to explicitly indicate the incidence of all taxes, duties, levies, etc that are applicable on his quoted prices/ rates. The bidder shall not indicate the same as "extra" or "extra as applicable".
- 40) Bidder whose Tender is not accepted shall not be entitled to claim any costs, charges, expenses of and incidental to or incurred by him through or in connection with his submission of Tender, even though UCIL may elect to withdraw the Invitation to Tender.
- 41) UCIL reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of the contract without thereby incurring any liability to the affected bidder or bidders or any obligations to inform the affected bidder or bidders of the ground for UCIL's action.
- 42) Supplier shall ensure that all the items supplied shall be new. UCIL reserves the right to reject goods which are not as per specification and also if items are supplied in breach of the terms & conditions stipulated. In case of rejection, supplier shall replace the rejected item free of cost or refund the amount paid (if any) against the rejected item. In case rejected items are not replaced by Supplier within one week from the date of rejection, a credit note should be issued for the value of items rejected, for adjustment. UCIL shall be entitled to recover from the supplier, all costs incurred by UCIL in respect of the rejected goods. Rejected goods will be lying at the UCIL's store at the supplier's risk and shall be removed by the supplier at their own cost immediately on receipt of instruction from UCIL. UCIL shall not be held responsible for any loss on account of deterioration etc. of the rejected goods. If rejected goods are not removed by the supplier, UCIL may charge penal rent and dispose off the goods as deemed.
- 43) **Warranty / Guarantee :**
- a) Warranty (Performance & Defects) :
    - Standard Period : A minimum of 6 months onsite replacement warranty.
    - Coverage : Warranty covers manufacturing defects and toner leakage.
    - Replacement Requirement : Defective cartridges must usually be replaced free of cost within a specified period (e.g. 3 days)
    - Shelf Life : The toner must have a reasonable shelf life remaining (e.g. at least 6 months from the date of supply)
  - b) Guarantee (Quality & Fitment) :
    - Originality ; This should guarantee the supply of 100% of Original Equipment Manufacturer (OEM) cartridges.

REF. : PUR/1/RC/ HP Cartridges /26-27/1248

Date : 20/04/2026

- Fitment Guarantee : The cartridges must be original and should function without damaging the printer.

**44)** Other Terms & conditions as in "Instructions to Tenderers & General conditions of contract" (enclosed) shall also apply. However in case of any contradiction between above terms & conditions and General conditions of contract then above terms & conditions shall prevail.

**c) For Information to ALL MSME Vendors :-**

As per Government guideline, It is mandatory for all CPSE, MSME Vendors to register themselves on TReDS Portal. Details of contact persons, Phone No., Email Id is given below for TReDS registration.

**Mr. Binay Kumar Mishra, Service RM, Business Development : Mobile No. 9199545258**

**Email id – [binay1.mishra@invoicemart.com](mailto:binay1.mishra@invoicemart.com)**

**All MSME vendors may avail the facilities of TReDS platform and settle their bills through TReDS.**

**45) For Correspondence Email id : [jadpur1@uraniumcorp.in](mailto:jadpur1@uraniumcorp.in)**

(ANJANA MAHANTY)  
Asst. Purchase Officer

**Annexure-3**

**Pre-Qualification Criteria :**

01. The bidder should be OEM or their authorized dealer of specified make/brand as mentioned in the tender.
02. In case of authorized dealer, a copy of valid authorization certificate from the principal must be submitted.
03. The bidder's average annual turnover during the last 03 financial years i.e. 2022-2023, 2023-2024 and 2024-2025, ending 31<sup>st</sup> March, should be at least Rs.13,50,000/-. Audited balance sheet and profit and loss account must be submitted by the bidder in support of above.

(ANJANA MAHANTY)  
Asst. Purchase Officer

**ANNEXURE-4**

**ITEM : HP MAKE CARTRIDGES**

**BREAK UP OF UNIT WISE CEILING VALUE  
FOR HP MAKE CARTRIDGES**

Sl.No	Name of Unit	TOTAL VALUE (RS.)
a	Bagjata Mines	2,00,000.00
b	Jaduguda & Bhatin Mines	4,00,000.00
c	Turamdih Mines	6,00,000.00
d	Narwapahar Mines	5,00,000.00
e	Turamdih Mill	5,00,000.00
f	Jaduguda Mill	5,00,000.00
g	Jaduguda Service deptt. (Accounts,EDP,Stores,Purchase,Admin,CISF,Hospital	18,00,000.00
	<b>TOTAL</b>	<b>45,00,000.00</b>